

Contact Information	
Applicant Name	
Property Owner Name	
Property Address	
Property Owner Phone and Email	
Private Arborist Name	
Private Arborist Phone and Email	
Tree Removal Contractor Performing the Work	
Contractor Address	
Contractor Phone and Email	
Contractor Business License	

Tree Specifications					
Diameter at Breast Height (Circumference divided by 3.14)	Hardwood or Pine (Species if known)	Location on Property	Associated Construction Projects	Reason for Removal (Documentation is required for trees deemed hazardous)	Within 50' of a stream or creek?

Please complete Attachment A for additional tree removals on this property.

Remaining Canopy	
How many trees that measure 18" or greater at DBH will remain on the property?	
Any additional information:	

## Required Documentation

Diameter at Breast Height, or DBH, is a standard method of expressing the diameter of a tree trunk. To determine the DBH of a tree, measure the diameter (cross-section) of the tree trunk at a height of 4.5 feet from the ground. If the tree is on a slope, measure from the highest ground level. If you measure the circumference around the tree, you can calculate diameter by dividing the circumference by 3.14.

For tree removal permits not associated with building or land disturbing activities, the applicant shall submit photographs, drawings, or other similar documentation showing the location of all existing Protected Trees on the property. The documentation shall include the location, species, and approximate DBH for all existing Protected Trees and identifying the trees that are proposed to be removed.

For any tree with a DBH of 18" or greater that is deemed hazardous or in poor health, provide evidence in the form of pictures or a report by an ISA Certified Arborist. A hazardous tree is defined as a tree that is at risk of failure because the tree is dead or structurally defective.

For Protected Trees and Landmark Trees deemed in fair or better health, the following is required:

- Removals that bring the canopy under 35% for residential or 40% for commercial projects require \$1,200 per 1,000 square feet of canopy deficit to be paid in to the Sandy Springs Tree Fund prior to the issuance of this permit.
- The removal of Protected Trees that bring the canopy under 35% for residential or 40% for commercial projects requires replacement planting at 100% of the canopy removed.
- The removal of Landmark Trees, regardless of canopy coverage, requires replacement plantings at 150% of the removed canopy.
- All replacement plantings must be a minimum of 2.5" in caliper size and of a comparable species to the tree removed.

I understand the City of Sandy Springs Tree Conservation Code requires that I maintain a 35% canopy coverage of Protected Trees on all residential sites and a 40% canopy coverage on all commercial sites. I further attest that this documentation and the statements included in this application are true and correct. If any information is found to be false or misleading, the permit will be deemed invalid.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



**SANDY SPRINGS**  
COMMUNITY DEVELOPMENT

# Tree Removal Permit Application

Attachment A

Additional Tree Specifications					
Diameter at Breast Height (Circumference divided by 3.14)	Hardwood or Pine (Species if known)	Location on Property	Associated Construction Projects	Reason for Removal (Documentation is required for trees deemed hazardous)	Within 50' of a stream or creek?

Please submit completed form, supporting documents, and photos at  
<https://build.sandyspringsga.gov>.